

## FINAL

# NQT Induction Programme and Teacher CPD 2014 – 2015

All courses are open to NQT and Experienced Teachers

## 2014

**Please note:** Some training provides **2 repeated sessions**. These are run twice to support schools with large numbers of NQTs and Teachers wishing to attend.

<p><b>September – free of charge</b></p> <p><b>Welcome Event (All NQTs)</b> Heathrow/Windsor Marriott Hotel Wednesday 3 September 15:30 – 17:30</p>	<p>A briefing on the induction year with introductions to key people. The roles and responsibilities of the NQT, Induction Tutor, School and Appropriate Body. Guidance on the what, when and how for the year with an over view of the courses and networks for the year.</p>
<p><b>September – free of charge</b></p> <p><b>Mentor Training</b> Langley Grammar School Thursday 11 September 16:00 – 17:30</p>	<p>A Session for new mentors to find out the what, when, and how to support and complete the process for their NQT mentees. Also an opportunity for the more experienced mentors to share their practice and gain updates for the new year. Focus on what you need to know about assessment of NQTs and how this is recorded. <b>Presenters: Janet Roberts, Helen Papps, Dawn Bailey</b></p>
<p><b>October – free of charge</b></p> <p><b>NQT Manager Training</b> Upton Court Grammar School Thursday 9 October 16:00 – 17:30</p>	<p>A Session for new to NQT Manager. This session will aim to provide advice and guidance the use of NQT Manager for Induction Coordinators, Mentors/Tutors. <b>Presenters: Janet Roberts, Sue Stoddart</b></p>
<p><b>October</b></p> <p><b>EAL – Early Years/Primary</b> Burnham Park Hall Wednesday 1 October and repeated on Thursday 9 October Regus, Bath Road, Slough 09:30 – 15:30</p>	<p>A high proportion of the children and young people attending our schools have a home language other than English. This session will help in understanding the issues and barriers to learning that may exist for children in this group, develop strategies and practical ideas for addressing these. This session is aimed at both NQTs and experienced teachers - Intro to EAL, strategies for working with beginners and advanced learners. <b>Presenter: EAL Hounslow</b></p>
<p><b>October</b></p> <p><b>EAL – Secondary</b> Beechwood School Conference Centre Friday 10 October and repeated on Thursday 23 October 09:30 – 15:30</p>	<p>This session will be relevant to Secondary Teachers, supporting a high proportion of the children and young people attending our schools have a home language other than English. This session will help in understanding the issues and barriers to learning that may exist for children in this group, develop strategies and practical ideas for addressing these. This session is aimed at both NQTs and experienced teachers - Intro to EAL, strategies for working with beginners and advanced learners. <b>Presenter: EAL Hounslow</b></p>

<b>November – free of charge</b>	This is an opportunity for the NQTs of the previous year to meet and discuss what their concerns/needs are in their second year of teaching. It is an opportunity to plan next steps.
<b>Year 2 Teachers Network Meeting</b> Langley Grammar School Thursday 6 November 15:45 – 17:15	

<b>Proposed - November</b>	Developing an understanding of the triggers for different behaviour and what strategies help support and create a fully inclusive environment appropriate and conducive to learning and quality teaching. <b>Presenters: Julia Heath and Louise Williams</b>
<b>Behaviour/ Classroom Management EYFS/KS1 &amp; 2</b> Burnham Park Hall Monday 10 and repeated Wednesday 12 November 09:30 – 15:30	

<b>October – free of charge</b>	<b>Presenters: Tracy Baker, Senior Leader of Education and Jeff Trim, Area Coordinator SE Region, further Math's Support Programme.</b>
<b>A Level Maths Network Meeting</b> Langley Grammar School Tuesday 11 November 15:30 – 17:00	

<b>Proposed - November</b>	Building on the ethos and strategies developed for individual schools relevant to Secondary Practitioners. This session is an opportunity to develop your existing understanding with up to date approaches, creating a fully inclusive environment appropriate and conducive to learning and quality teaching. <b>Presenters: Julia Heath and Louise Williams</b>
<b>Behaviour/ Classroom Management Secondary</b> Wednesday 5 November Burnham Park Hall repeated Thursday 13 November Beechwood School Conference Centre	

<b>November – free of charge</b>	Focus on report writing. An opportunity to look at what makes a good report, the reasons behind why you need to include certain aspects and how it addresses the statutory requirements. <b>Presenters: Janet Roberts and Helen Papps</b>
<b>Mentor Training</b> Ryvers School Tuesday 11 November 16:00 – 17:30	

<b>December – free of charge</b>	Each network session will be an opportunity for NQTs to network and share practice, solutions and strategies in providing a quality learning environment, quality teaching and learning opportunities and growth in expertise and know how. As part of each session there will be a defined focus for learning opportunities based on the needs of the attendees. NQTs will be asked to set the focus for each network session.
<b>NQT Cross Phase Network Meeting</b> Langley Grammar School Wednesday 3 December 16:00 – 17:30	

**2015**

<b>January / February</b>	Writing composition in the New Primary Curriculum. <b>Presenters Jo Shackleton and Sue Hackman.</b>
<b>English – Early Years/Primary</b> Burnham Park Hall Friday 23 January and repeated on Tuesday 3 February 09:30 – 15:30	

<b>January</b>	<p>These training sessions are suitable for colleagues new to teaching English in the secondary school including those newly qualified and colleagues returning to teaching English in the secondary school.</p> <p><b>Presenter: Deborah Whittaker</b></p>
<p><b>English – Secondary</b>  Thursday 15 January - Beechwood School Conference Centre  09:30 – 15:30 - and repeated on  Tuesday 27 January – Burnham Park Hall  09:30 – 15:30</p>	
<b>January</b>	<p>This session looks at the challenges faced in teaching children and young people with SEND, and how these challenges can form barriers to learning. This session will look at strategies for effectively supporting children and young people within these different challenges and give ideas for coping mechanisms for teachers and the support team.</p> <p><b>Presenter: Suzie Simmons</b></p>
<p><b>Supporting children and young people with SEND in KS1 &amp; 2</b>  Thursday 26 February Beechwood School Conference Centre and repeated on Friday 27 February at Burnham Park Hall  09:30 – 15:30</p>	
<b>January</b>	<p>This session looks at the challenges faced in teaching young people with SEND, and how these challenges can form barriers to learning. This session will look at strategies for effectively supporting young people within these different challenges and give ideas for coping mechanisms for teachers and the support team.</p> <p><b>Presenter: Clive Robson</b></p>
<p><b>Supporting children and young people with SEND in Secondary</b>  Burnham Park Hall  Tuesday 13 January and repeated  Tuesday 20 February  09:30 – 15:30</p>	
<b>February</b>	<p><b>Presenter: Tracy Baker, Senior Leader of Education</b></p>
<p><b>Maths – Early Years/Primary</b>  Beechwood School Conference Centre  Tuesday 3 February and repeated on  Tuesday 10 February  09:30 – 15:30</p>	
<b>February / March</b>	<p><b>Presenter: Tracy Baker, Senior Leader of Education</b></p>
<p><b>Maths – Secondary</b>  Beechwood School Conference Centre  Tuesday 24 February and repeated on  Tuesday 3 March  09:30 – 15:30</p>	
<b>March – free of charge</b>	<p>Each network session will be an opportunity for NQTs to network and share practice, solutions and strategies in providing a quality learning environment, quality teaching and learning opportunities and growth in expertise and know how. As part of each session there will be a defined focus for learning opportunities based on the needs of the attendees. NQTs will be asked to set the focus for each network session.</p>
<p><b>Cross Phase Maths Network Meeting</b>  Langley Grammar School  Tuesday 17 March  15:30 – 17:00</p>	

<b>April – free of charge</b>	<b>Presenter: Tracy Baker, Senior Leader of Education</b>
<b>Maths – Primary Network Meeting</b> Langley Grammar School Tuesday 21 April 15:30 – 17:00	
<b>April – free of charge</b>	Each network session will be an opportunity for NQTs to network and share practice, solutions and strategies in providing a quality learning environment, quality teaching and learning opportunities and growth in expertise and know how. As part of each session there will be a defined focus for learning opportunities based on the needs of the attendees. NQTs will be asked to set the focus for each network session. A year 2 teacher will be invited to talk about teaching after induction.
<b>Cross Phase NQT Network Meeting</b> Langley Grammar School Thursday 23 April 15:30 – 17:00	
<b>May – free of charge</b>	<b>Presenter: Tracy Baker, Senior Leader of Education</b>
<b>Maths – Secondary Network Meeting</b> Langley Grammar School Tuesday 19 May 15:30 – 17:00	
<b>June – free of charge</b>	<b>Presenter: Tracy Baker, Senior Leader of Education</b>
<b>Maths – Cross Phase Network Meeting</b> Langley Grammar School Tuesday 23 June 15:30 – 17:00	
<b>July – free of charge</b>	A time to reflect and look forward. NQTs will be asked to attend a celebration event showcasing the successes they have made over the year. They and their mentors will be awarded a certificate to mark the successful completion of their induction year.
<b>NQT Celebration Event</b> Burnham Park Hall Tuesday 7 July 16:00 – 17:30	
<b>July – free of charge</b>	A Session for new mentors (2015-16) to find out the what, when, and how to support and complete the process for their NQT mentees. Also an opportunity for the more experienced mentors to share their practice and gain updates for the new academic year.
<b>Training for New Mentors 2015/16</b> Time and venue to be confirmed	
<b>September– free of charge</b>	The welcome will cover presentations and information sharing. There will also be the opportunity for NQTs and Mentors to have a short introductory session on NQT Manager. This will also be an opportunity for NQTs and Mentors to network in preparation for the year ahead.
<b>NQT and Mentor Welcome</b> Burnham Park Hall Wednesday 16 September 2015 15:45 arrival for 16:00 start to 17:30	

***Training is open to all Practitioners not just NQTs***

***Separate flyers and booking forms will be circulated for each training session or network***

## Costings

	SLP Members	SLP Non Member
<b>Charges Per NQT</b>	£	£
<b>Basic NQT Programme</b>	<b>300.00</b>	<b>600.00</b>
➤ which includes access and use of the NQT Manager		
➤ Registration and administration		
➤ QA of process		
➤ Submissions to NCTL		
➤ Induction advice and guidance		
➤ Welcome event		
➤ Cross phase network meetings		
➤ Mentor training		
➤ Celebration event		
➤ Access to support resources		

	SLP Members	SLP Non Member
<b>Charges Per NQT</b>	£	£
<b>Full NQT Programme</b>	<b>1,100.00</b>	<b>1,800.00</b>
➤ Basic package +		
➤ 5 Training Sessions		

	SLP Members	SLP Non Member
<b>NQT and Teacher CPD</b>	£	£
<b>For schools not buying into the full programme</b>		
Full day	<b>175.00</b>	<b>225.00</b>
Half day	<b>90.00</b>	<b>140.00</b>

<b>NQT Cross phase Conference (per NQT)</b>	<b>250.00</b>	<b>500.00</b>
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